



Kelsey Johnson, President
Virginia Montano, Secretary
Jan Holm, Treasurer
Linda Dorn, Board Member
Pamela Harris, Board Member
Tracey Ruff, Board Member
(terms ending 06/2016)

Diana Ruiz, Vice-President
Kathy Bryan, Board Member
Pamela Gandy, Board Member
John Hinkley, Board Member
Craig Rader, Board Member
Patrick Schroeder, Board Member
(terms ending 6/2017)

SCMA Board of Director's Agenda
April 7, 2016 - 4:00 P.M.

- I. Meeting called to order by Jan Holms at 4:06
Bolded names indicate attendance. Proxies: Kathy Bryan for Kelsey Johnson, Diana Ruiz, Virginia Montano.
Jan Holms for Pamela Harris
Kelsey Johnson arrived at 4:50
Linda Dorn left at 5:03 and asked Kathy Bryan to be her proxy.
Guests: Victoria Deloney, Inez Leonard, Vanessa Stacholy and Marika Bolds
- II. Introductions & New business agenda items
Introductions completed and Inez Leonard request an item for new business – 1) Compaction issues for Sr. Health Program Coordinator and Health Program Manager Class Series. 2) Mobile Device Management
- III. Review and approved minutes from March 3, 2016 – Kathy Bryan motioned, Patrick Schroeder 2nd. Minutes passed. Linda Dorn abstained.
- IV. Treasurer's Report – Jan Holm provided report. Odd amount being sent from Sacramento County is due to the mid pay period resignations, terminations or retirements.
- V. Committee Reports
 - a. Association Meeting – Jan Holm, nothing to report
 - b. Bylaws – Kelsey Johnson – No report
 - c. Elections – No report
 - d. Website – Craig Rader, report provided. Need final February 2015 Minutes from Virginia Montano to post on web site. Worked with Victoria Deloney to clean members report with SCMA and Sacramento County list.
 - e. Membership – Victoria Deloney provided report – 12 new members since January 2016.
 - f. Meet & Confer – Diana Ruiz – No report
 - g. Discipline—Kathy Bryan report provided
- VI. Correspondence – none at this time.

VII. Old Business

- a. Records retention – No report – Kelsey requested that each section do an inventory of how many boxes and what is in them and bring the information to the next meeting. Move item to the next meeting when Pam Harris can provide information.
- b. PO box key – No information – Diann Ruiz was unavailable to provide information.

VIII. New Business

- a. Badge for retired officer – Hold over for more information
- b. Audit Committee Report – provided by Marika Bolds for Fiscal Year 2012-2013 and 2013-2014.
- c. Compactions Issues – Letter provided by Inez Leonard, Health Program Manager
- d. Mobile Devices Management – Craig Raider will draft Memo informing members of new guidelines.
- e. Re-opener of Counsel Council contract. Committee will be Denis Zilaff, Sarah Britton and Kelsey Johnson.
- f. Proxy – number proxy per person. If changed would need added to by-laws.

IX. Closed Session – not needed.

X. Adjourn at 5:40 pm.