



Kelsey Johnson, President
Piper Wilson, Secretary
Sandra Leahy, Treasurer
Pamela Harris, Board Member
Virginia Garcia, Board Member
Linda Dorn, Board Member
(terms ending 06/2018)

Diana Ruiz, Vice President
Kathy Bryan, Board Member
Pamela Gandy, Board Member
Jan Holm, Board Member
Craig Rader, Board Member
Patrick Schroeder, Board Member
(terms ending 06/2017)

SCMA Board of Directors MINUTES

December 1, 2016 – 4:00pm

Called to order @ 4:05pm

- I. Introduction & new business agenda items
 - *Board members' names **bolded** above were present.*
 - *Proxies: Diana Ruiz for Kelsey Johnson, Jan Holm for Kathy Bryan*
 - *Guest: Rob Schultz, D-Tech IT Divison Chief*
 - *See item VII below for new business agenda items.*
- II. Review and approve minutes from November 3, 2016
 - *No minutes available to review*
- III. Treasurer's Report – Sandra Leahy
 - *Treasurer was not able to access the month-end statement, so she will do so and e-mail the November and October reports to Board members at her earliest convenience.*
 - *Treasurer can now sign checks.*
 - *Treasurer will follow up w/County personnel to find out when membership dues will be sent via ACH rather than paper checks.*
- IV. Committee Reports
 - a. *Association Meeting – Sandra Leahy – Nothing to report*
 - b. *Bylaws – Kelsey Johnson – No report*
 - c. *Elections – vacant – No report*
 - d. *Website – Craig Rader – Report sent to Board via e-mail 11/30/16*
 - *Craig received 4 or 5 new member applications from Victoria last week which will show up on the December report.*
 - e. *Membership – Victoria Deloney – No report*
 - f. *Meet & Confer – Diana Ruiz – Shared concluded and outstanding issues*
 - g. *Discipline – Kathy Bryan – Linda provided report.*
- V. Correspondence – *No report*

- VI. Old Business
- a. Records Retention
 - *Piper Wilson not present – no report.*
 - b. Board of Directors Audit
 - *Craig e-mailed the report to SCMA Board members for review. Keeping this on the agenda till we can vet the report and see if there's anything we may want to pursue.*
- VII. New Business
- a. Meeting day/time
 - *Possible change to Wednesdays 4:00 p.m. if room available. All agreed that 4pm works well.*
 - b. Joint Labor Meeting (JLM) coming up Dec 16th from 1-4:30pm at the Sewer District office on Goethe Rd.
 - *Jan Holm and Pamela Gandy volunteered to attend.*
- VIII. Closed Session (if necessary)
- IX. Adjourn – 5:15 p.m.

Draft minutes prepared by Jan 12/3/16

Approved: *P. Wilson 3/23/17*